

Berkeley County Government

JOB OPENING

Maintenance/Service Tech 2 (PS100543)

DEPARTMENT: PUBLIC BUILDINGS

JOB SUMMARY/ESSENTIAL FUNCTIONS: Assists in performing routine ground maintenance including planting and maintaining flowers, trees, and shrubs. Operates chainsaws, commercial weed eaters, blowers, and other commercial landscape equipment. Loads and unloads equipment and supplies. Aids in conducting general equipment maintenance and minor repairs on landscape equipment to include small engines. Other duties may include maintaining open spaces, grounds, turf, and related indoor and outdoor facilities to include cleaning rain gutters, emptying trash cans, assisting in the arranging and moving of furniture, and dumping garbage. Performs other duties as assigned.

QUALIFICATIONS:

Must be at least (18) years of age.

H.S. graduation or equivalent, or one (1) year related experience. Ability to read and write.

Valid driver's license for South Carolina. Safe driving record. ***Applicant is responsible for submitting a 10-year driving record (dated within 12 weeks prior to position closing date) with the application.*** You may download SC drivers records from the South Carolina Department of Motor Vehicles website at www.scdmvonline.com or pick up an official copy at any SC DMV branch.

Departmental testing may be administered during interview.

Completed degree(s) beneficial to position may be partially considered as work experience.

A criminal background check will be completed on selected applicant if a current one is not on file.

PHYSICAL REQUIREMENTS:

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk and hear. The employee must frequently lift and/or move up to ninety-five (95) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

SAFETY INFORMATION/DUTIES:

This is a safety sensitive position and subject to random drug and alcohol testing. All employees holding such jobs or requesting promotion or transfer to such jobs are subject to drug testing.

Attends all required safety training, follows safety policies and procedures and uses appropriate PPE (Personal Protective Equipment) for assigned tasks.

HOURS OF WORK/MISCELLANEOUS INFORMATION:

Thirty-seven and one half (37.5) hours per week. Spring/Summer season hours normally Monday through Friday from 6:00 a.m. until 2:00 p.m. Fall/Winter season hours normally Monday through Friday from 7:00 a.m. until 3:00 p.m. Scheduled hours/days, job location, duties and any other information contained herein is subject to change. May be required to work extra hours and to perform extra or different duties during emergency situations.

Please visit our website at www.berkeleycountysc.gov for an application or contact the Human Resources Department at 1003 Highway 52, Moncks Corner, SC (719-4163); Charleston (723-3800 ext. 4163), St. Stephen (567-3136 ext. 4163).

BERKELEY COUNTY GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN OR DISABILITY.

Qualified employees of Berkeley County Government will be given priority consideration for position vacancies.

Maintenance/Service Tech 2 - Grade C06

Entry Level Bi-Weekly Salary Range: \$766.73-\$881.74

Date of Posting: 10/27/10

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT REQUIRED ATTACHMENTS